

Tewkesbury Medieval Festival  
Minutes of the General Meeting  
Friday January 29<sup>th</sup> 2010  
The Bell Hotel  
8 p.m.

**Those attending; Directors;** Pauline Woodend in the Chair, Gary Essex, Angie Pope, Gill and Steve Goodchild, Diane German. Teri Watkins, Phil Pembridge, Carol McIndoe, Penelope Tubbs  
**Members;** Julian Pass, Sam Patchitt, Amanda Thomas, Mike Palmer, Geoff Pope,  
**Apologies for absence;** Martyn Smythe, Rose Hardwick, Bill Hunt, Pete Aldridge, Paul Williams, Alan Patchitt, Sue Rattenbury, Keri Brookes. Colin German

**Minutes of the Last Meeting.** The minutes of the AGM were approved.

**Matters Arising** Steve Goodchild apologised for not having issued invitations to the Borough and Town Councils and the Chamber of Commerce to send a non voting representative to the Meeting; this would be done in time for the next Meeting.

Reporting from the Directors' Meeting; there was a real problem with the emails to and from Traders, Gary has offered to help sort this. There was also confusion, it was noted at this Meeting about the "info at" emails; both Amanda and Diane were getting some, Diane and Phil also receiving some Traders emails. It was a matter of urgency that this be sorted.

**Finance;** Gill Goodchild reported that we had £8228.63 in current account £14966.95 on deposit and Petty Cash stood at £56.15 A contribution of £15 from Angie Pope was accepted with warm thanks.

The Town Council had promised £1000.

Julian Pass would sound out Play Gloucester to see if any funding towards the cost of their marquee could be forthcoming. (this had been mooted at the Directors' Meeting.

**PO Box** this to be kept for another year, mail is delivered to Gill

**Site** Gary suggested building composting loos for the crew in the Severn Trent field, and there was a possibility of purchasing some ex Andy Loos loos; The viability of old loos and the costs for serving these was discussed.

Gary suggested building a timber store for the firewood.

Discussion took place about the "kids' area" and the swing boats and trampolines etc.

It was agreed that we need to generate as much income as possible and some of the children's stuff-- while providing a draw to the public-- was very space consuming.

It was agreed that the Bright Knights activities had been a great success; and children much prefer doing to watching. Possibility of taking the children round the site with a "worksheet" with prizes for the best ones.

Amphitheatre for Archery (Rose and Martyn) this had been a successful site last year.

Not sure if there will be a ducking stall this year.

**Parking** It was noted that Pete Aldridge had said that he might not be available-- because of Tewkesbury in Bloom dates, **Action Penny to approach and find out.** Amanda pointed out that most of the plans for parking were in place already following on the work done in previous years. Diane mentioned that there were volunteers who would be willing to help; and the volunteer rota would be actioned much earlier this year.

Some discussion took place about the problems with the MOP traffic get out on the Saturday which had been highly exacerbated by the sudden downpour; more work on this needed at future Meetings.

**Entertainment;** This had been discussed at the Directors' Meeting and Steve Goodchild had volunteered to be in touch with Ash Clatworthy and be the lead Director on entertainment.

**Traders.** Teri had suggested set pitch depths at a previous meeting; it was decided that she should look at the plans and make a decision as to whether to go for set pitch depths or to stick with the original plans.

**Battle** All in hand; invitations to go out very soon; and Phil well in charge of the planning.

**AOB** Mike Palmer had done research on sweatshirts/teeshirts with logos, and he was thanked for this. It was decided that stock would have to be quite high to cater for all sizes, and in the past these had been rather slow to sell. Also this takes more volunteers to do the selling. More investigation to be done about selling on the web, and investigation about such items as baseball caps and badges. It was noted that we cannot repeat the special badge which was done for the 25<sup>th</sup> anniversary, but perhaps something with a bear would be good. Perhaps we could involve the Chamber of Commerce.

Mike Palmer also suggested a roll of honour.

Next Meeting;

Friday March 5<sup>th</sup>

7 p.m. Directors

8 p.m. general.

Bell Hotel

*Note from the Directors' Meeting it has been decided to invite Robert Hardy again this year to open the Festival.*